

Dear Applicant,

Thank you for your interest in employment with The Arc North Florida, Inc. as a Direct Service Professional. The Arc North Florida is a private non-profit organization, serving adults with intellectual and developmental disabilities through a variety of programs. The Arc is an equal opportunity employer and maintains a drug-free workplace.

All applicants in this position will be required to drive agency vehicles, insurance guidelines require you must be at least 21 years of age, will be required to pass Local Law, FDLE and FBI background checks. All applicants must also possess a valid Florida Driver's License with a good driving record. Applicants must have a high school diploma (or equivalent) and one year of verifiable experience working with people with disabilities or in the childcare, educational, or medical fields. Applicants must be capable of working independently and follow directions. Must be able to work flexible hours, as some of our programs operate 24/7/365. Lifting is required.

We thank you for your interest in our organization.

Beverly Standridge, MS
Executive Director



By signing below, I attest that I have read and can meet all staffing requirements.

Applicant Signature

Date



Jasper Center
PO Box 1672
Jasper, Florida
32052-1672



The Arc North Florida, Inc.
511 Goldkist Blvd SW
Live Oak, Florida
32064-0708



Macclenny Center
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For people with intellectual and developmental disabilities